

**Columbia Middle School PTSO**  
**Meeting Minutes**  
**February 5, 2013 from 6:05 pm till 6:45 pm**

**Present:**

Columbia Student, Alissa Harris, Cheryl Katschke, Jennifer LaRochelle, Doug Baughman and Terry Foxworthy

**Minutes:**

Approval of minutes: Not available for review and approval

**Treasures Report:**

Total           \$12309.88

Treasures report filed for audit.

**Old Business:**

Spring Fundraiser dates:

April 4<sup>th</sup> – Kickoff

April 11<sup>th</sup> – Order Return

April 12<sup>th</sup> -15<sup>th</sup> – Late Orders

April 16<sup>th</sup> – Count at 5:00 pm

May 16<sup>th</sup> – Delivery date (four days before last day of school)

**New Business:**

Fall Fundraiser concerns:

1. Legalities to PTSO / Count/ Turnover
2. Better communications
3. Reconciliation was a problem
4. PTSO involvement
5. Promised accounting procedure and it was ignored at time of event
6. No breakdowns provided
7. Accounting a nightmare
8. Execution of actual event wonderful by vendor
9. Magazine sales continue to long and no way to reconcile

PTSO – suggests a new fundraising company. Understand the issue of previous events and interference with instruction. Any new vendor must bring own staff to distribute, count, and collect. Is a contract in place with the current company Rock Solid? Can we explore other options? Must have complete reconciliation procedure to ensure things are closed out properly.

Concern brought up about fairness with regards to fundraising efforts between programs like music, sports, and academics. Sports participation receives \$7000 in fees collected for uniforms etc.

**Committee Chair Reports:**

Hospitality: Snacks provided for February 12<sup>th</sup> conferences and Italian dinner provide on the 20<sup>th</sup>. Four checks requested to pay for hospitality projects.

Apparel: Still looking for apparel representative. More streamlined processes and reduced inventory. February 15<sup>th</sup> is the most recent order date.

**Request for Funds:**

None

**Principals Report/Accountability:**

1. Thank you for the Mill Levy
  - a. Hired Spanish teacher
  - b. Hired math intervention teacher
2. New TE scheduled for March 10<sup>th</sup>
3. TCAP begins March 4<sup>th</sup>- 22<sup>nd</sup>
4. Pearson Pilot 8<sup>th</sup> grade for science at CMS

**Next meeting:**

March 7th, 2013 at 6:00 p.m.

**Meeting adjourned:**

6:45 pm